

Voluntary Registration Program

City of Inverness, Florida • Community Development Department
212 W. Main Street • Inverness, FL 34450 • 352-726-3401 • dds@Inverness.gov

Voluntary Registration application – new/renewal (circle one)

Please note that incomplete applications cannot be accepted for review

1. Name of Business: _____
2. Name of Owner: _____
3. License name: _____ Contact name: _____
4. Location of Business: _____
5. City/State/Zip: _____
6. Business Phone: _____
7. Mailing address (if different): _____
8. City/State/Zip: _____
9. Type of Business: _____
10. Email address: _____
11. The following information is required:
 - a. Copy of state license from the Department of Business and Professional Regulation (DPBR)
 - b. Insurance Certificates for liability insurance & workers compensation insurance.
Certificate holder made out to the City of Inverness.
 - c. If workers compensation exempt, updated certificate.
 - d. Copy of state license holder's driver's license.
 - e. Copy of county of municipality Business Tax Receipt.
 - f. Copy of business Detail by Entity name or Fictitious Name from Sunbiz.org showing active.
 - g. List of authorized agents for company on company's letterhead.
 - h. If company holds more than one type of license, this form will be required for each license.

Voluntary contractor registration expires each year on September 30th.

Signature: _____ Print name: _____

This program is voluntary. The City of Inverness will maintain all items in section 11 of this form for one fiscal year for an annual \$30.00 fee. If you choose not to participate in this program all items in section 11 and this form will be required per each building permit. **There will be no exceptions.**

STATE OF FLORIDA: the foregoing instrument was acknowledged before me by means of physical presence or online notarization, this _____ day of _____, 20, by _____ (name of person acknowledging), who is personally known to me or has produced, _____ (type of identification) as identification.

NOTARY PUBLIC

COMMISSION NUMBER/EXPIRATION DATE